



CRPO / OPAO

College of Registered Psychotherapists of Ontario
Ordre des psychothérapeutes autorisés de l'Ontario

COUNCIL MEETING MINUTES

Thursday, May 11, 2017

Approved by Council: September 7, 2017

Present

Andrew Benedetto, RP
(President)
Shelley Briscoe-Dimock, RP
Carol Cowan-Levine, RP
Barbara Locke Billingsley (via
teleconference)
Mary Kardos Burton
Shikha Kasal
Sheldon Kawarsky
Sue Lymburner, RP
Malcolm MacFarlane, RP (Vice-
President) (via teleconference)
Keith Marlowe, RP
Pat Rayman, RP
Len Rudner
Steven Stijacic

Staff

Deborah Adams, Registrar
Nadia Afrin, Executive Assistant
Jo Anne Falkenburger, Director of Operations and HR
Shauna Grey, Manager, Communications
Sean Knight, Policy & Communications Analyst (Recorder)
Lene Marttinen, Manager, Quality Assurance (for part of the
meeting)
Monica McPherson, Manager, Registration (for part of the
meeting)
Mark Piro, Director, Professional Conduct & Deputy
Registrar

Regrets

Kevin VanDerZwet Stafford, RP

1. Call to Order

A. Benedetto, Chair, called the meeting to order at 9:30 am, welcoming Council members and observers.

2. Approval of Agenda

The Chair presented the meeting agenda for approval.

C-11 May 2017- M01

MOTION: Moved by C. Cowan-Levine, seconded by L. Rudner.

That the agenda for the May 11, 2017 meeting of Council be approved as presented.

CARRIED

3. Conflict of Interest Declarations

Council members were asked to declare any conflicts concerning business on the agenda. No conflicts were reported.

4. Approval of January 19, 2017 Minutes & Business Arising

The Chair introduced the minutes from the January 19, 2017 Council meeting for approval. No errors or omissions were reported.

**C-11 May
2017- M02**

MOTION: Moved by C. Cowan-Levine, seconded by P. Rayman.

That the minutes of the January 19, 2017 meeting of Council be approved as presented.

CARRIED

5. President's Report

A. Benedetto, President, reflected that two years had passed since proclamation and on the direction of the College. He acknowledged the work of Council and Committees, and wished to recognize the careful consideration of matters brought forward and deliberated on.

The President also thanked C. Cowan-Levine for her contribution as President for the last five years and during the transition following recent Executive Committee elections, as well as K. VanDerZwet Stafford who also served on Executive Committee since inception of the Transitional Council until January 2017.

6. Committee/TG Chairs' Reports

Registration Committee

A. Benedetto reviewed matters discussed by the Committee, including requirements for acting as a clinical supervisor, which will be reviewed in greater detail at the Committee's upcoming meeting in June.

Inquiries, Complaints, and Reports Committee

Members were directed to the previously circulated Committee report.

Quality Assurance Committee

P. Rayman discussed policy work considered by the Committee, including how to address RP (Inactive) Members who return to active practise and when they must be up to date with respect to their professional development activities upon returning to active practice.

Discipline Committee

S. Kasal reviewed the three hearings completed to date, and outlined the work involved that is part of each referral made to the Committee.

Executive Committee

A. Benedetto directed Council members to the report circulated in the agenda package prior to the meeting.

7. Registrar's Remarks

D. Adams, Registrar, provided Council with information regarding the end of registration renewal and the suspension of Members who failed to renew by the deadline, gave an update for ongoing Council elections, and discussed the move to a new office.

The Registrar also discussed Bill 87, reporting that while the College was not able to speak at the Standing Committee on the Legislative Assembly, staff provided written submissions supporting the measures proposed in the legislation.

Finally, the Registrar noted that staff will be working with contacts at the Ministry of Health and Long-Term Care to ensure that the regulatory perspective is considered with respect to the government's budget announcement for funding of structured psychotherapy.

8. Suitability to Practise Policy

D. Adams reviewed Council's previous discussions regarding suitability to practise, which resulted in further consideration of the policy at Executive Committee, and revision of the draft presented to Council.

Council members discussed the procedures outlined in the document for gathering information prior to publishing relevant details on the public register and the relevance of such information with respect to public protection. Council also discussed when and how information would be removed from the Register when it is no longer relevant.

**C-11 May
2017 - M03**

MOTION: Moved by K. Marlowe, seconded by S. Lymburner.

That Council approve the draft CRPO policy document entitled *Determining a Member's Suitability to Practise*, as presented.

CARRIED

P. Rayman requested her objection to the motion be recorded in the minutes.

9. Transparency By-law Amendments – Posting Charges on Public Register

M. Piore reviewed the history of the transparency by-law amendments considered by Council, and summarized the discussion of the remaining by-law proposal to post pending charges at previous meetings. Council members were also presented with a mock-up of a Public Register entry that would list a known charge, as well as information outlining the presumption of innocence of a Member.

Council discussed balancing the public protection aspect of posting charges with the presumption of innocence of Members and the possible damage inflicted to a career once the information is posted, as well as concerns about procedure when posting charges. Staff referred to the policy on determining suitability to practise, and indicated that the Member would be asked for information before charges would be published.

**C-11 May
2017 - M04**

MOTION: Moved by S. Kawarsky, seconded by C. Cowan-Levine.

That Council approve the following proposed addition to by-law article 21.08:

(xxii) where a Member has been charged with an offence under the *Criminal Code of Canada* or the *Controlled Drugs and Substances Act* that the Registrar believes is relevant to the Member's suitability to practise, and the charge is outstanding and is known to the College, the fact and content of the charge and, where known to the College, the date and place of the charge.

CARRIED

P. Rayman requested her objection to the motion be recorded in the minutes.

10. Council Elections – Next Steps

Council discussed how to proceed with annual committee and chair appointments in conjunction with annual elections. Members agreed to address appointments of newly elected Council members at the first meeting after the close of elections, and consider the full committee/chair appointment slate following the annual election of Executive Committee.

11. Introduction of Council Member Needs Assessment

D. Adams explained that in order to develop orientation materials for newly elected Council members, as well to address ongoing professional development for Council, Members would be asked to complete a Needs Assessment Survey. The results of the survey would be reported back to Council at its next meeting.

12. Pilot of Professional Practice Working Group

D. Adams introduced the draft Terms of Reference of a pilot of the Professional Practice Working Group for Council's approval. The Working Group is intended to assist the College by providing knowledge of practising clinicians to policy and resource development, and provide linkages and coordination between parallel professional practice related initiatives across Council and Committees. An amendment was offered to the previous circulated Terms of Reference prior to approval.

**C-11 May
2017- M05**

MOTION: Moved by P. Rayman, seconded by K. Marlowe.

That Council approve create of the proposed Professional Practice Working Group, based on the Terms of Reference, as amended, and agree to review the Working Group's mandate in approximately one year.

CARRIED

13. Electronic Practice Presentation

Staff presented information to Council related to electronic practice, including relevant Professional Practice Standards, and concerns around the suitability of technology in practice, as well as ensuring privacy and confidentiality.

Council members discussed various aspects of electronic practice, including the use of social media platforms, and how technology may impact different aspects of a Member's practice, such as when seeking informed consent from a client.

14. Question Period

The Registrar was asked about the status of proclamation for the controlled act of psychotherapy, and responded that there was no news to report. She added that she would be speaking with senior staff at the Ministry of Health and Long-Term Care in the next week.

15. New Business & Call for Agenda Items

No agenda items were raised for the next Council meeting agenda.

16. Adjournment

**C-11 May
2017– M6**

MOTION: Moved by S. Kawarsky, seconded by M. Kardos Burton.

That the Council meeting be adjourned.

CARRIED

The meeting was adjourned at 3:00.

Andrew Benedetto, President

Date