



CRPO / OPAO

College of Registered Psychotherapists of Ontario
Ordre des psychothérapeutes autorisés de l'Ontario

COUNCIL MEETING MINUTES

Monday, February 1, 2016

Approved by Council: June 23, 2016

Present

Andrew Benedetto
Shelley Briscoe-Dimock
Carol Cowan-Levine
Barbara Billingsley
Mary Kardos Burton
Shikha Kasal
Sheldon Kawarsky
Sue Lymburner
Malcolm MacFarlane
Keith Marlowe
Pat Rayman
Len Rudner
Kevin VanDerZwet Stafford

Staff

Jo Anne Falkenburger, Director of Operations and HR
Sean Knight, Policy & Communications Analyst (Recorder)
Lene Marttinen, Quality Assurance Manager
Monica McPherson, Registration Manager
Mark Piro, Director, Professional Conduct & Deputy Registrar
Kelly Roberts, Coordinator, Operations & Human Resources
Jenna Smith, Investigator & Case Coordinator
Joyce Rowlands, Registrar

Regrets

Murli Marrivada

1. Call to Order

C. Cowan-Levine, Chair, called the meeting to order at 9:30 am, welcoming Council Members and observers.

2. Approval of Agenda

The President requested that the President's Report be combined with the report from Executive Committee.

C-1 Feb 2016- M01

MOTION: Moved by L. Rudner, seconded by M. Kardos Burton.

That the agenda for the February 1, 2016 meeting of Council be approved as amended.

CARRIED

3. Approval of December 11 Minutes

The President introduced the minutes from the December 11 Council meeting.

C-1 Feb 2016 - M02

MOTION: Moved by K. Marlowe, seconded by B. Billingsley.

That the minutes of the December 11, 2015 meeting of Council be approved as presented.

CARRIED

4. Committee Reports

Quality Assurance Committee

P. Rayman reported that Phase One of the Quality Assurance Program was launched on January 8. She reported a high number of inquiries sent to staff from Members seeking clarification or technical support.

The newly reconstituted Quality Assurance Committee met January 14 and 15 to receive orientation, review the framework of the QA Program, and review the work that lies ahead. The Chair indicated the Committee's work will now shift to development of Phase Two of the Program – Peer and Practice Assessment.

Inquiries, Complaints and Reports Committee

K. VanDerZwet Stafford reported that one plenary (policy) meeting and two panel meetings had taken place since the Council election. The Committee had begun consideration of by-law amendments proposed by AGRE to improve transparency about College processes, a practice standard to address conversion therapy, and billing practices when a Member is paying a psychologist for clinical supervision.

The Chair noted that because of the sensitive nature of materials distributed in meetings, Committee members were asked to sign a Memorandum of Understanding which addresses access to Committee materials, and when and where Committee business can be discussed.

Council was informed that to date, 12 formal complaints had been received, in addition to two Registrar Reports. One of the complaints had been resolved.

Registration Committee

A. Benedetto reported that Registration Committee met once since the last Council meeting, where Members received orientation concerning registration requirements, the panel review process, and the framework for reviewing and recognizing education & training programs.

The Committee also addressed questions regarding the Registered Psychotherapist (Inactive) category and returning to active practice, and revised its Terms of Reference.

Executive Committee

C. Cowan-Levine reported on a recent interview conducted by Fairchild TV, which focused on the impact of proclamation of the *Psychotherapy Act*. She also discussed the role of Executive Committee and its function between Council meetings.

5. Registrar's Remarks

J. Rowlands, Registrar, reviewed ongoing College business, including the launch of the Quality Assurance Program, work to define the controlled act of psychotherapy, registration renewals, and submission of the College's first Fair Registration Practices Report to the Office of the Fairness Commissioner. She also reviewed topics of discussion at recent speaking engagements that CRPO staff have attended.

6. Registration/Renewal Update

M. McPherson updated Council on the number of registered Members and applications being processed. She also reported that the first sitting of the registration exam was scheduled for March 10, 2016.

Council was also informed of the process for upcoming registration renewals.

7. Proposed Phase 2 Transparency By-law Amendments

M. Piore reviewed confidentiality provisions included in the *Regulated Health Professions Act*, as well as information that is currently required to be published on the Public Register. Council was informed of a series of events that led to calls for increased transparency about College Members and processes.

Council reviewed transparency principles and proposed by-law amendments from the Advisory Group for Regulatory Excellence (AGRE), which were adopted and implemented by Council in 2015. M. Piore introduced additional by-law amendment proposals, which would require more Member information to be published on the Public Register, including specific outcomes from the Inquiries, Complaints and Reports Committee. He explained the current practice, and what would change should Council adopt the proposals.

8. Discipline Committee Orientation

Council received a brief orientation to the Discipline hearing process.

9. Revised Indigenous Registration Task Group Terms of Reference

C. Cowan-Levine reviewed the removal of reference to the “Indigenous practice of psychotherapy” from the draft Registration Regulation in 2014, and introduced the Indigenous Pathway Policy to new members of Council.

Council was informed of the work of the Task Group to determine whether the Review & Recognition process could be adapted for training programs in the Indigenous practice of psychotherapy. Following several meetings, the Task Group determined that such adaptation would not be viable, and the focus should instead turn to a registration pathway that reflects the unique training offered in Indigenous traditions. As this included a change in the Task Group’s Terms of Reference, they were presented to Council for its endorsement.

C-1 Feb 2016 - M03 **MOTION:** Moved by K. Marlowe, seconded by K. VanDerZwet Stafford.

That Council endorses the revised Indigenous Registration Task Group Terms of Reference.

CARRIED

10. Revised Registration Committee Terms of Reference

A. Benedetto addressed changes to Registration Committee’s Terms of Reference. The changes reflect RC’s current role following completion of the Registration Regulation. RC’s current role focuses on panel reviews and registration policy review.

**C-1 Feb 2016 -
M04**

MOTION: Moved by M. Kardos Burton, seconded by A. Bendetto.

That Council endorse the revised Registration Committee Terms of Reference.

CARRIED

11. Appointment to Inquiries, Complaints and Reports Committee

K. VanDerZwet Stafford noted that because of Carol Cowan-Levine's understanding of the mandate and procedures of the Committee, as well as experience with the complex matters before the Inquiries, Complaints and Reports Committee (ICRC) at its recent meetings, Executive Committee appointed C. Cowan-Levine as an acting ICRC Member. Council was asked confirm the committee appointment.

**C-1 Feb 2016 -
M05**

MOTION: Moved by K. VanDerZwet Stafford, seconded by P. Rayman.

That Council appoint Carol Cowan-Levine as a Member of the Inquiries, Complaints and Reports Committee.

CARRIED

12. Question Period

Staff answers questions from Council Members and observers on a number of topics, including:

- The consensus document developed by the six colleges sharing the controlled act of psychotherapy, and possible consultation;
- Indigenous practitioners of psychotherapy and whether they would need to register;
- The Rules of Procedure of the Discipline Committee; and
- The complaints process.

13. Adjournment

**C-1 Feb 2016 -
M06**

MOTION: Moved by K. Marlowe, seconded by S. Kawarsky.

That the Council meeting be adjourned at 3:35.

CARRIED

Carol Cowan-Levine, President

Date