

**Ministry of Advanced Education
and Skills Development**
Office of the Superintendent
Private Career Colleges Branch
77 Wellesley Street West, Box 977
Toronto ON M7A 1N3

**Ministère de l'Enseignement supérieur
et de la Formation professionnelle**
Bureau du Surintendant
Direction des collèges
privés d'enseignement professionnel
77, rue Wellesley Ouest, Boîte 977
Toronto ON M7A 1N3



December 14, 2017

Re: Registration under the Private Career Colleges Act, 2005

Attn: All Operators Offering Psychotherapy Programs in the Province of Ontario.

As you may be aware, recent changes to the Private Career Colleges Act and its regulations have resulted in certain changes which may impact on your school's registration status as a private career college in the Province of Ontario. Briefly, previous versions of O. Reg 415/06 specified that occupations listed in the "National Occupational Classification, 2016 – Occupational Description" published by Human Resources and Skills Development Canada and Statistics Canada, were identified as vocational programs. As of January 1, 2017, the regulation stopped making reference to the 2001 version in favor of the more current 2016 version.

As a result of that change, programs which provide students with the skills and knowledge necessary to obtain employment as a psychotherapist are now generally considered to be vocational. In order for you to determine if your program is vocational, please follow the instructions below.

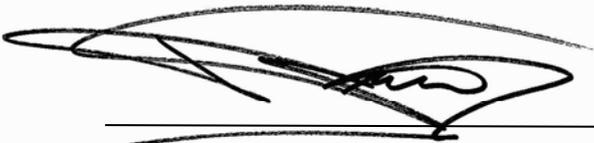
Please submit a pre-screening application in order to determine the status of your proposed program(s) under the Private Career Colleges Act, 2005. To do so, go to www.ontario.ca/ricc and choose the pre-screening option.

Please note that once the system asks you to print the PDF copy of your application you must continue to hit the “next” button until you receive a standard message that your application has been received.

We ask that once you have submitted your application; kindly send an email to pccceu@ontario.ca so that we can confirm submission.

Please note that the normal turnaround time in response to a pre-screening application is 4 to 6 weeks from the date of submission.

Regards,

A handwritten signature in black ink, appearing to read 'Terry Tretter', is written over a horizontal line.

Terry Tretter

Manager,

Compliance and Enforcement Unit

Private Career Colleges Branch

Ontario Ministry of Training, Colleges, and Universities