

# CANDIDATE NOMINATION PACKAGE

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## Council Election 2019

- District 6 – Central West (by-election)
- District 7 – Central
- District 8 – Ontario

CRPO is holding its annual election for Council members in Districts 6, 7 and 8. If you are a Registered Psychotherapist whose primary practice is located in District 6, 7 or 8, you may be eligible to be nominated for election. **Members who wish to be nominated must complete and submit this Candidate Nomination Package by 12:00 noon on April 23, 2019.**

The Candidate Nomination Package includes four sections. **Before you begin completing the electronic Candidate Nomination package, please download and save this file to your computer and then open using Adobe Reader.** If you complete the form in your web browser, contents may not be properly saved.

Please complete each section before submitting to the CRPO:

- ✓ Section 1: Declaration of Nomination (pg. 2)
- ✓ Section 2: Eligibility to Stand for Election (pg. 3)
- ✓ Section 3: Conflict of Interest Questionnaire (pg. 4-5)
- ✓ Section 4: Candidate Statement (pg. 6-7)

For more information regarding elections, eligibility to run or vote, nominations, terms of office and electoral districts, please review the Guide to Nominations and Elections, visit the Elections section of the CRPO website and review the relevant by-laws. Still have questions? Contact [elections@crpo.ca](mailto:elections@crpo.ca)

**Submit the completed Candidate nomination package by Tuesday, April 23, 2019 via:**



[elections@crpo.ca](mailto:elections@crpo.ca)



375 University Ave., Suite 803  
Toronto, Ontario M5G2J5



**Important Dates to Remember:**

- **April 23:** Nomination deadline
- **April 29:** Nominations verified by the Nominations & Elections Committee
- **May 22:** Online voting opens
- **June 21:** Online voting closes at 5:00 p.m.

## Section 1: Declaration of Nomination

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### A. Nominee Information and Consent

Name of nominee (first + last)

Registration #

Electoral District

*I, the undersigned, consent to my nomination as a candidate for election to the Council of the College of Registered Psychotherapists of Ontario (CRPO), and affirm that all information provided by me is, to the best of my knowledge, complete and accurate. By signing this form, I authorize the CRPO to verify any or all information provided by me to support my nomination.*

Nominee Signature

Date

### B. Nomination by Peers

In accordance with the by-laws, five (5) other CRPO members must support your nomination.

*I, the undersigned, as a member of the CRPO, nominate \_\_\_\_\_  
as candidate for election to Council in*

On the table below, please indicate the name and registration number for each nominator. Nominations must also be signed by the nominators. Electronic signatures are accepted; however, you may wish to print a paper copy to obtain signatures. In which case, please scan the completed section and email, along with your completed package, to [elections@crpo.ca](mailto:elections@crpo.ca).

<b>Nominator Name:</b>	<b>Nominator Registration #:</b>	<b>Nominator Signature:</b>
1.		
2.		
3.		
4.		
5.		

## Section 2: Eligibility to Stand for Election

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The CRPO by-laws (10.04) indicate that a member is eligible to stand for election to Council provided they meet specified criteria. Please review the list below and check all that apply.

### I hereby confirm the following:

I currently hold a valid Certificate of Registration with the CRPO, other than a Temporary Certificate of Registration;

I am principally engaged in the practice of the profession in the electoral district for which I am nominated; or I am not engaged in the practice of the profession but reside in the electoral district where I am nominated;

I am not in default of payment of any fees to the CRPO, or in providing any form or information to the CRPO;

I am not the subject of any disciplinary or incapacity proceeding with the CRPO or any other regulatory body;

I have not been the subject of any professional misconduct, incompetency or incapacity finding in the preceding three years, with the CRPO or any other regulatory body;

My Certificate of Registration has not been revoked or suspended;

I have completed the CRPO's Conflict of Interest Questionnaire, agreeing to resign, if elected, any responsible positions, such as director, board member, officer, or employee that I hold with a professional association relating to psychotherapy, prior to taking office as a Council member;

I have not been disqualified from CRPO Council or a committee;

I am not a member of the Council of any other college regulated under the *Regulated Health Professions Act, 1991*, or the Ontario College of Social Workers and Social Service Workers;

I am not, and have not been for the 12 months immediately prior to the date of the election, an employee of the CRPO;

I have not, in the preceding six (6) years, commenced or maintained legal proceedings, including before a tribunal, against the CRPO, any of its committees, any of its Council or committee members, or any of its staff or other representatives; and,

I am not currently running for election in another CRPO electoral district.

I, \_\_\_\_\_ confirm that I am eligible to be nominated for election to the CRPO Council in

Nominee Signature

Date

## Section 3: Conflict of Interest Questionnaire

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All nominees wishing to become a candidate for election to Council must complete and sign this Conflict of Interest Questionnaire.

A conflict of interest arises where you have a personal or professional interest that conflicts, might conflict or may be perceived as conflicting with your duty to the College of Registered Psychotherapists of Ontario, including your duties as a member of the Council and/or its committees. A conflict of interest could arise in relation to personal or professional relationships or affiliations, including but not limited to:

- Directorships or other employment
- Interests in business enterprises or professional practices
- Shared ownership
- Beneficial interests in trusts
- Professional association memberships and/or relationships with other organizations
- Educational institutions and/or psychotherapy training programs
- Personal associations with other groups or organizations, or family relationships

For more information on conflicts of interest, please review section 16 (page 34) of the [CRPO by-laws](#).

Conflicts of interest do not necessarily preclude a member from becoming a candidate or a Council member; however, they must be declared.

### Affiliations (Current & Past)

In accordance with section 16 of the CRPO by-laws, I hereby disclose that I, or one of my family members (parent, spouse, child or sibling), has the following current or recent affiliations, interests or relationships:

Name	Current affiliation, interest or relationship	Role/relationship	Starting date	Conflict? (Yes/No/Unsure)

Name	Past affiliation, interest or relationship of note	Role/relationship	Term (end date)	Conflict (Yes/No/Unsure)

Note: If you have more affiliations to declare, please attach a separate page to your submission.

If you answered 'yes' in the box above regarding conflict of interest, please elaborate on the nature of the conflict in the box below:

I have actual, potential, or perceived conflict(s) of interest to declare:      Yes                              No

**Conflict of Interest Description:**

**Conflict of Interest Undertaking**

If elected, I will resign any responsible position(s) I hold with any professional association related to psychotherapy, such as director, board member, officer, employee, etc., prior to taking office as a Council member. By signing this conflict of interest questionnaire, I agree to this undertaking.

Nominee signature    Nominee name    Date

Witness signature\*    Witness name\*    Date

\*Witness must sign at the same time as the nominee.

## Section 4: Candidate Statement

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Candidates are asked to provide a statement outlining their strengths, achievements and professional contributions, which they believe qualifies them for a position on Council.

As self-regulated professionals, Council members act in the public interest. The Candidate Statement cannot promise or commit to changing CRPO by-laws, regulations, practice standards, etc., and candidates should exercise care in advocating for or against established CRPO policies or practices. The statement must not promote or advocate for the self-interest of the profession.

Ultimately, candidate statements must adhere to fair and consistent guidelines and must meet the following criteria:

- Be typed and sent electronically using this Candidate Statement template
- Include the candidate's name and electoral district
- Include the candidate's reason for wanting to serve on Council
- Must not contain any negative criticism of other candidates
- Must not make libelous or slanderous comments
- Must be no more than 300 words

Candidates are welcome to provide a "head and shoulders" photo along with their statement. Note that photos should be submitted in high-resolution .jpg format. The candidate statement and photo will be posted online **exactly as submitted**. Please complete the candidate statement on the following page.

**Candidate Statement**

Name of Nominee:

Nominee's Electoral District: