

Approved by: Registration Committee

Date: April 25, 2019

Credential Assessment Policy

Purpose

Applicants who complete their education and training in psychotherapy outside of Canada must submit a third-party credential assessment. This assessment verifies the validity of the applicant's documents (e.g. transcript, academic record, diploma), confirms whether the program that they attended was accredited and legitimate, and assesses the Canadian equivalent of their degree. Third-party evaluators conduct the assessments due to the significant resources and expertise required.

Policy

Applicants who complete their education and training in psychotherapy outside of Canada must submit a third-party credential assessment from one of the following services:

- Comparative Evaluation for Studies Done Outside Quebec
- International Credential Assessment Service of Canada (ICAS)
- International Credential Evaluation Service (ICES)
- International Qualifications Assessment Service (IQAS)
- Medical Council of Canada (MCC)
- University of Toronto Comparative Education Service (CES)
- World Education Services (WES)

Credential assessments must provide the following information in their report to CRPO:

- Name of applicant
- Name of institution(s) being assessed
- Name of credential(s) being assessed
- Date assessment completed
- Date credential(s) conferred
- Length of each program
- Canadian equivalency for each credential
- What the assessment was based on (e.g. official transcripts received directly from the institution)

The credential assessment must be sent directly from the credential assessment service to CRPO. Applicants cannot submit assessments directly to CRPO.

The credential assessment must be based on authenticated documentation from the applicant's education program(s). If the credential assessment does not include a copy of the documentation in its report to CRPO, applicants must arrange for documentation (e.g. transcripts) to be sent to CRPO directly from the institution(s). Applicants cannot submit transcripts directly to CRPO.