

## Briefing Note for Council

<b>Meeting Date:</b>	September 15, 2020
<b>Agenda Item #</b>	6
<b>Issue:</b>	Committee Composition
<b>Attachment(s):</b>	2020-2021 Proposed Committee Composition
<b>References:</b>	<a href="#">CRPO By-laws</a>
<b>For:</b>	Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input checked="" type="checkbox"/>
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<b>Submitted by:</b>	Executive Committee

### Purpose & Public Interest Rationale:

Each year, the Executive Committee reviews CRPO Council's current committee composition and makes recommended changes to Council. Change in the composition of committees on a regular basis can build capacity within the organization; maintaining a degree of consistency in committee composition can be beneficial for allowing members to develop depth of knowledge and skill in a particular area of the college.

The College by-laws state specific composition and selection of committees (section 13), noting the number of professional and public members required on each committee. The by-laws also state that a term of office of a committee member lasts approximately one year (13.12).

### Background:

Committee composition has been a frequent point of discussion over the last two years largely resulting from the uncertainty of the status of publicly appointed members, professional members choosing not to run for re-election, or choosing to resign before the end of the electoral term.

Committee composition has remained consistent since October 2018 when the Council agreed not to make changes to the committee composition, in large part to maintain the Registration Committee composition as the grandparenting route closed and the committee was running panels every two weeks. This approach recognized the significant expertise developed in the committee members' tenure on the committee and allowed them to effectively manage the more than 2,400 applications received in the last 90-days that grandparenting was available.

Since then, consistent committee membership has allowed Council to focus on governance reform, to address workload increases associated with the rapid growth of registrants and to continue to function while unconstituted due to lack of public appointees.

### Key Considerations:

Although committee composition has remained consistent, there has been a steady flow of public appointments (four new public appointments were made in 2019 and one new public appointment made in 2020), two by-elections, which acclaimed or elected three Council members and one appointment. Since June 2019, new Council members have completed the Council and committee orientation process. As of January 2020, staff has revised the orientation process to include a Zoom meeting introduction/Council 101, modules that are completed independently, a fillable work sheet and a check-in with the President. Committees then conduct committee-specific orientation and onboarding.

### **Next Steps:**

Given the current efforts to implement governance-led improvements – including increasing onboarding and training requirements for new members, the broader use of competence and composition matrices to direct appointments and the addition of new Committee members through non-Council appointments – the Executive Committee recommends that the current composition of committees remain in place for another year. In the meantime, the Executive will be considering a longer-term view of how best to determine appropriate committee changes.

### **Recommendations:**

The Executive Committee recommends that Council approve the 2020-2021 committee composition as presented.

### **Proposed Motion:**

**[Be it moved] that Council approve the 2020-2021 committee composition as presented.**